



STATE BANK OF INDIA
DISPENSARY, LHO AMARAVATI
GUNFOUNDRY, HYDERABAD

NOTICE INVITING TENDER/RFQ/3 DATED 04 MAY 2020

RFQ/NOTICE INVITING e-TENDER FROM BANK'S EMPANELLED SUPPLIERS/CHEMISTS/STOCKISTS FOR SUPPLY OF MEDICINE TO THE DISPENSARY OF STATE BANK OF INDIA, LOCAL HEAD OFFICE (LHO) AMARAVATI, GUNFOUNDRY, HYDERABAD

State Bank of India (the Bank), invites RFQ/e-Tender from the empanelled suppliers/stockists/chemists for supply of medicine to the Bank's Dispensary at LHO Amaravati, Gunfoundry, Hyderabad.

(SUPPLIERS/CHEMISTS/STOCKISTS WHO WERE EMPANELLED WITH SBI AMARAVATI ONLY ARE ELIGIBLE TO APPLY)

TENDER details given below:

1.	Name of the work	:	Supply of Medicine to the Bank's Dispensary at LHO Amaravati, Gunfoundry, Hyderabad
2.	Cost of Tender documents	:	Free of cost (To be downloaded from Bank's website at https://etender.sbi)
3.	Estimated Cost	:	Approx. Rs.60.00 lakh for the full year at an average @ Rs.5.00 Lakh per Month.
4.	Date and Time where tender forms are available	:	FROM: 04.05.2020 TO 18.05.2020 at https://etender.sbi
5.	Place, Time & Address for submission of e-tender/contact person/telephone no./email address	:	UPTO 4.00 pm on 18.05.2020 Address: Tender documents to be submitted at https://etender.sbi The Bank Medical Officer, Dispensary, LHO Amaravati, Hyderabad. E-mail id: dharmajiah.kommu@sbi.co.in Phone:- 040-23387430
6.	Date, Time and Place of opening of e-Tenders	:	On 18.05.2020 at 5.00 pm The Chief Manager, Office Admn.Dept, State Bank of India, Amaravati Local Head Office, Gunfoundry, Hyderabad. E-mail id: cmod.lhoand@sbi.co.in phone:- 040-23387232

7.	Quantum of Earnest Money Deposit (EMD)	:	EMD Rs.50,000/- to be deposited, (Exempted for Empanelled Suppliers who have already deposited)
8.	Stipulated Time allowed for Supply of medicine	:	14 days from the date of issue of order for supply
9.	Validity period of the Tender	:	1 Year (One Year) for the F.Y.2020-21. i.e. Upto Mar 2021.
10.	Eligible Taxes	:	<p>A) Income Tax will be deducted at source as per Govt. guidelines.</p> <p>B) GST component will be paid only on submission of proper GST invoice as per applicable GST provisions. The chemist should comply with the following;</p> <p>(i) Chemist should have GST Registration Number.</p> <p>(ii) Chemist should timely file GST returns in accordance with GST provisions to enable the bank to claim the input credit of GST paid to the supplier.</p> <p>Our Bank GST Number 36AAACS8577K1ZQ (Hyderabad circle)</p>
11.	Terms & mode of payment	:	<p>(i) Upon supply of entire medicine by the L1 bidder, payment will be released against submission of GST invoice and satisfactory certificate issued by the Bank Medical Officer to this effect, after effecting statutory deductions as applicable.</p> <p>(ii) Payment shall be made by way of Electronic fund transfer (RTGS/NEFT) mode and the chemist should furnish details of the Bank A/c No., IFSC code on the invoices.</p>
12.	(Penalty clause) Liquidated Damages	:	If the bidder is not able to supply the entire medicine within the stipulated period as per the tender, liquidated damages will be imposed at the rate of 0.5% of the total contract value of work would be strictly imposed per week subject to a maximum of 5% of the contract value.

13.	Agency for arranging online bidding		<p>e-procurement technologies Limited, Ahmedabad. Contact person: 1. Ms Shubhangi Banodiya Ph.No.079-6813 6815, 079-6813 6824, 98799 96111. Mail id : <u>shubhangi@auctiontiger.net</u> 2. Mr.Jaymeet Rathod Ph.No. 079-6813 6829 You are requested to contact the agency for further guidance on e-Tendering.</p>
14.	Any additional information	:	<p>The quoted rate should be inclusive of medicine cost, labour, wages, transportation, all taxes (but excluding GST), wastages, octroi, overheads, profit, statutory expenses, incidental charges and all related expenses to complete the work.</p>

Bank Medical Officer Chief Manager (OAD) Assistant General Manager (OAD)

General Terms & Conditions:-

- a) All Tenderers are informed that, price bidding for the work will be through e-tendering method. The bill of quantity of tender i.e. "Price Bid" is to be submitted online on e-tendering portal. Orders will be placed by the Bank Medical Officer (BMO) to those empanelled Chemists/Suppliers/Stockists, to the L1 Bidder at their quoted rates month wise or as and when required.
- b) The Tenderer is expected to examine all instructions, forms, terms and specifications in the tender documents. Failure to furnish all information required as per the Tender Document or submission of bids not substantially responsive to the Tender Documents in every respect will be at the Tenderer's risk and shall result in rejection of the Tenderer.
- c) In case the date of submission of e-tender is declared as a holiday, the respective date will be considered on the next working day at the same time.
- d) Empaneled Suppliers/Chemists/Stockists are required to quote for all the medicine as per the requisition placed (list of medicine) and also offer uniform discount rate for all the medicine in the RFQ/Tender. Medicine order will be placed monthly or as and when needed from the list of medicine based on the need at Dispensary. In case of not quoting for three consecutive RFQs/Tenders, appropriate action would be initiated including depanelling from the empanelled list.
- e) In case of need the Bank reserves the right to split/divide its purchase orders among L1, L2 and L3 bidders in the ratio of 60:20:20, at L1 bid rates.
- f) The Initial security deposit of the successful bidder shall be forfeited, if the supplier refuses to accept the order or fails to supply the medicine within the prescribed time.
- g) The empanelled suppliers should possess **VALID DIGITAL SIGNATURE** for participating in e-Tendering process.
- h) The State Bank of India reserves the right to reject any or all the applications without assigning any reason there for and no correspondence would be entertained in this regard.
- i) The State Bank of India may at any time cancel this tendering process without assigning any reason.
- j) Empanelled Chemist/Stockist/Supplier who have not submitted one time security deposit amount of Rs.50,000/- (Rupees fifty thousand only) in the form of STDR from any branch of SBI for a period of three years favouring " The Asst.General Manager (OAD), SBI LHO, Amaravati, Hyderabad are ineligible to participate in the e-Tender.
- k) The Empanelled Supplier/Stockist/Chemist has to submit declaration form (Annex I). Non submission will be treated as 'disqualified' for the e-tendering process.
- l) Recently manufactured/latest batch of medicine only to be supplied. Medicine wherein expiry date is very near/expired not to be supplied.

Bank Medical Officer Chief Manager (OAD) Assistant General Manager (OAD)

Annexure - I

DECLARATION

I/We have read and understood the RFQ/e-Tender notice issued by State Bank of India, containing the eligibility criteria and the terms and conditions (all parts of the tender document) for the supply of drugs and medicine. I/We fully accept the terms and conditions thereof.

I/We accept all the terms and conditions of tender documents. I/We will abide by the technical specification mentioned in the tender. I/We hereby undertake to supply only specified medicine as per the tender schedule.

I/We hereby declare that, in particular during execution of Supply of medicine, It will be my/our sole responsibility to strictly adhere to/meticulously follow the General Specification, Approved manufacturers/brand of medicine.

I/We hereby declare that I/We shall supply medicine in time and also shall uniformly maintain such progress to ensure completion of supply within the stipulated time as mentioned in the document.

I/We also understand that the Bank reserves the right to accept any or reject any or all the applications, without assigning reasons.

Date:

Sign. & seal of Supplier /Stockist/Chemist

Witness:

- 1.
- 2.

NOTE

ANY CLARIFICATIONS SOUGHT AFTER OPENING OF THE TENDERS WILL NOT BE ENTERTAINED AT ANY COST.

CHECKLIST OF DOCUMENTS TO BE UPLOADED

1. The soft copy of entire tender document in <https://sbi.abcprocure.com>
2. Signed and scanned copy of declaration (Annexure – I)
3. Scanned copy of letter of empanelment.
4. Scanned copy of Security Deposit Receipt.